



To: National Referees
National Instructors
National Assessors
State Referee Administrators
State Directors of Instruction
State Directors of Assessment
State Youth Referee Administrators

From: Paul Tamberino
Director of Referee Development

Alfred Kleinaitis
Manager of Referee Development and Education

Subject: **Guide to Procedures, 2009-2010 Edition**

Date: May 8, 2009

A new and slightly revised edition of the long-standing USSF publication, *Guide to Procedures for Referees, Assistant Referees and 4th Officials*, will become available this month. Only two changes will be found in the 2009-2010 edition:

- Page 37 (Penalty Kick, Indicated By The Assistant Referee). The fourth bullet point has been modified as follows: “If referee stops game, assistant referee first indicates penalty kick by holding flag across the lower body and then begins walking toward the corner flag
- Page 40 (Substitutions, Referee procedure). The first bullet point has been modified to be consistent with International Board guidelines mandating the use of the whistle to restart play after the referee has delayed the restart for a substitution. The revised bullet item now makes it clear that a whistle is required in all such cases.

Until the new edition of the *Guide* becomes more widely distributed, you are asked to begin immediately in your respective capacities to pass the above procedure changes along to other referees, instructors, and assessors so that they may begin implementing these modifications as quickly as possible.